

Application for Character/Appearing Certificate

To,
The Principal,
RCERT,
Chandrapur.

Date:.....

Sub: To issue Character/Appearing Certificate.

Respected Sir,

I the undersigned is / was (*for pass out and DC student*) a student of semester/year (dept)....., Rajiv Gandhi College of Engineering, Research and Technology, Chandrapur for the session..... I have appeared for the exam summer/winter..... I am in need of certificate from the college for purpose. Hence, I kindly request you to issue the same at the earliest.

Thanking you,

Yours Faithfully,

Remark:.....

(Signature of student)

(Signature of Verifying Authority)

Encl (photo copy): * For Pass out students- TC or Final Year Mark sheet
* For DC students- Mark sheet of Previous Exam