

**Application for Salary Certificate**

To,  
The Principal,  
RCERT, Chandrapur.

Date:.....

Subject: Issuance of Salary Certificate.

Respected Sir,

I am..... working as a ..... in the department of .....at Rajiv Gandhi College of Engineering, Research and Technology, Chandrapur since ..... year. I am in need of Salary Certificate for the month of ..... from our college for .....(purpose). Hence, I kindly request you to issue the same at the earliest.

Thanking you,

Yours faithfully,

Remark:.....

(Signature of Staff Member)

(Signature of Forwarding Authority)