



# **RAJIV GANDHI COLLEGE OF ENGINEERING RESEARCH AND TECHNOLOGY, CHANDRAPUR**

## **CODE OF CONDUCT FOR STUDENTS**

### **PREAMBLE:**

The reputation of an institute depends on the performance of its students not only in academics but also by their conduct which is an integral part of their personality. The following code of conduct is applicable to all students enrolled in various programs of the institute.

### **CODE OF CONDUCT:**

- All Students should follow the dress code prescribed by the college. (Not applicable for PG & Ph.D. Scholars)
- All students are required to attend all classes on time and with the appropriate materials. Students who come late will not be awarded attendance and may be denied entry to the class.
- It must be kept in mind that minimum attendance of 75% is mandatory for appearing in the University Examinations and securing scholarship/ free ship from the Government.
- Silence shall be maintained in all the academic premises of the college. Behaviours which interfere with student learning will not be tolerated.
- No students shall enter or leave the classrooms when the session is on without the permission of the teacher.
- Students will demonstrate respect for all staff and fellow students. Requests made to them by staff are expected to be followed and adhered to. Failure to follow such requests could lead to parental contact, suspension or expulsion.
- Students should keep the class room tidy. They should switch off lights and fans when they are not required.
- Mobile phones must be switched off while in the class or Lab.
- All types of Mobile phones are strictly prohibited in exam hall and if any student is possession of such phones, the phones will be confiscated.
- The Wi-Fi facility and internet is meant for academic learning and therefore, shall be carefully utilized.
- All students should possess identity card at all time during their presence on campus and should present it if asked by security person.
- The students shall put on shoes while working in the Electrical Labs and Mechanical Workshop.
- The students shall maintain cleanliness in the campus. Anybody violating this shall be appropriately punished.
- No damage shall be caused to the College infrastructure and the Plants/ Trees on the campus. Defaulter shall be appropriately dealt.

- Writing of slogans, comments etc on desks, on the clothes of students or on walls of the campus is not permitted.
- The students shall keep on checking the Notice Boards/LED Display Notice Board and their Message Boxes, so as to fill all necessary application forms related to College/ University/ Government / Scholarships / Free ships / Students competitions etc. In time.
- Visit college website regularly to apprise about important development and important circulars/ notices.
- The students are entitled for seeking receipt for even a rupee they are paying in College. Any contravention of this norm may be brought to the notice of Principal.
- During industrial tour strictly follow the guidelines given by the college, HOD and tour in charge.
- Possession or consumption of narcotic drugs, tobacco, alcohol and other intoxicating substances are strictly prohibited in the campus and hostels.
- Rash or negligent driving of vehicles, riding in noisy two wheelers, riding with more than one pillion rider in the college premises is prohibited. Students are warned that any violation of rules may result in seizure of their vehicle by the security.
- Shouting, blowing whistle, making noise in any form, use of abusive/filthy language and gestures is strictly prohibited.
- Ragging of the student is offence under Indian penal code. Any student found involved in this act will be punished as per the law.
- Keep phone numbers of Grievance Cell Chairman/ Members and Anti Ragging Cell Chairman/ Members stored in your mobile phone so as to call them in the event of any emergency. All the aforesaid phone numbers are mentioned on the Display Board, in front of the Office of the Principal, on first floor of the Admin Block.

**Any student exhibiting prohibited behavior as mentioned in this code shall, depending upon the gravity of the misconduct or depending on its recurrence is subjected to appropriate disciplinary action.**